CALL TO ORDER

APPROVE MINUTES

Approval Of February 2019 Minutes

Documents:

2-25-2019 HPC MINUTES.PDF

NEW BUSINESS

Public Relations & Education Committee Report
District Committee Report
COA Committee Report

COA Applications

619 Ferry Street, Lafayette, IN 47901

Documents:

COA_619 FERRY ST.PDF

STAFF REPORT

PUBLIC COMMENT

ADJOURNMENT
Historic Preservation Commission Minutes  
February 25, 2019 7:00 p.m.  
Lafayette City Hall – Board of Works Room

Commission Members in Attendance: John Burns, Julie Ginn, Shawna McCully, Amy Paget, Glen Vick, Patti Morgan, Kurt Wahl, Sean Lutes

Staff in Attendance: John Collier, Michelle Conwell, Dann Keiser

Guests: Tim Rich, Harris Glass (221 N 6th St); Brenda Betz, Wabash Township Board;

Noting a quorum, President John Burns called the meeting of the Lafayette Historic Preservation Commission to order at 7:00 pm.

Approval of the January 2019 Minutes
Amy Paget moved to recommend approval of the minutes of the December 2018 meeting. Shawna McCully seconded the motion. The motion passed unanimously.

New Business

Public Relations and Education Committee report
No report was made by the Public Relations and Education Committee.

District Committee report

Inclusion of 519 S. 9th Street into the Local South Ninth Street Hill Historic District
District Committee met with applicant, Paul Schueler, at the February 21, 2019 meeting about the inclusion of his property, 519 S. 9th Street, into the Local South Ninth Street Hill Historic District. Paul spoke about doing a lot of internal and external work to return the home, built in the 1890s, from apartments back into a single family dwelling. Paul would like to be added as a singular dwelling to the Historic District; the adjacent properties are rentals.

Julie Ginn moved to recommend approval of the inclusion of 519 S. 9th Street into the Local South Ninth Street Hill Historic District. Glen Vick seconded the motion. The motion passed unanimously.

COA Committee report

COA applications:

221 N. 6th Street, Lafayette, IN 47901
Replacement of 10 windows (6 on the second floor and 4 on the first floor) the on the Ferry Street side of the building at 221 N. 6th Street (former J&C Bldg). Existing windows are steel, applicant wants to replace them with white Quaker aluminum windows. All current types of windows (awning, picture, casement) will remain the same. The configuration of the windows will also remain. Tim Rich, of Harris Glass, stipulated that the manufacturer is trying to maintain the historic aspect of the original windows.

Glen Vick moved to approve the COA for 221 N. 6th Street, Lafayette, IN 47901 as submitted. Sean Lutes seconded the motion. The motion passed unanimously.

610 Main Street, Lafayette, IN 47901
New window graphics at 610 Main St. (formerly Wabash Valley Alliance, now Valley Oaks Health). The sign that hangs over the main doors in the photo for 610 Main Street was approved by staff a couple of months ago, so this COA is for the additional graphics shown on the upper story windows. Because the film can be removed without any damage to the windows or buildings, it was recommended for approval.
Sean Lutes moved to approve the COA for, 610 Main Street, Lafayette, IN 47901 as submitted. Amy Paget seconded the motion. The motion passed unanimously.

**Staff Report**

Mr. Collier announced that the Annual Preserving Historic Places Conference is in Evansville, April 9-12. If anyone is interested, please let John know. Scholarships are available. The CAMP portion of the conference is on the first day. The conference counts as educational credit.

Mr. Collier shared that there have been no updates from St. Mary’s regarding 1014 South Street, but we remain cautiously optimistic that the building will be saved.

Mr. Collier also reported that Franciscan Alliance has submitted an application to demolish the North and West wings of the original hospital as well as the former St. Francis Nurses’ College Building. Both buildings are on the Franciscan Health Central Campus.

**Public Comment/ Adjournment**

President Burns asked for additional comments from the public. There were no comments from the public.

There being no further business to bring before the Commission, Julie Ginn moved to adjourn the meeting. Kurt Wahl seconded the motion. The motion passed unanimously and the meeting of the Historic Preservation Commission was adjourned at 7:21 p.m.

Respectfully submitted,
Michelle Conwell, Recording Secretary

Approved: ___________________________
Glen Vick, Secretary
Historic Preservation Commission
LAFAYETTE HISTORIC PRESERVATION COMMISSION
515 Columbia Street  Lafayette, IN 47901   765-807-1090
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

OFFICE USE ONLY**********DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX**********OFFICE USE ONLY

Date Received: 3/13/19  Date Approved COA Expires: 

LOCAL HISTORIC DISTRICT OF PROJECT ________________________________

___Approved, ___Approved with Amendments, ___Denied, ___Tabled, ___Withdrawn by Owner

Approved By: ____________________________________________ Date: __________________________

ADDRESS OF PROJECT: 619 Ferry St, Lafayette, IN 47901

Brief description of proposed work: (Please PRINT CLEARLY or TYPE)

Replace lighting and install new security cameras for east parking lot with fixtures/equipment attached to east outside wall of Duncan Hall, using same locations as previous

What are the approximate start and finish dates of the proposed work?

Start: 04/3/2019 Completion: 04/3/2019

Present use of property: Building Historic Venue Facility & parking area

Proposed use of property: Same

APPLICANT (Please PRINT CLEARLY or TYPE)

Name: Sandy Lahr
Mailing Address: 822 Rossith St, Lafayette, IN 47905
Phone: (765) 749-6925
E-Mail: lehighlahr@gmail.com

APPLICANT relationship to Owner __Contractor, __Architect, __Realtor, __Agent, __Other

PROPERTY OWNER (Please PRINT CLEARLY or TYPE)

Name: Duncan Hall Board of Directors
Mailing Address: 619 Ferry St, Lafayette, IN 47901
Phone: (765) 749-4988
E-Mail: info@duncanhall.org

CONTRACTOR (Please PRINT CLEARLY or TYPE)

Name: Long Electric
Mailing Address: 704 N. 36th St, Lafayette, IN 47905
Phone: 447-7630
E-Mail: dkisler@longelectric.net

CONTACT PERSON: Dennis Kiser  Phone: (765) 447-7630, ext. 207
E-Mail: dkisler@longelectric.net

ESTIMATED COST OF PROJECT: $26,300 - part of a larger project involving electrical upgrades for Duncan Halls interior
The Lafayette Historic Preservation Commission is a nine-member board who meets monthly to review the COA applications that are subject to commission review. The Lafayette Historic Preservation Commission cannot render judgment nor process an Application without the specific documentation listed below. It is the Applicant/Owner who must provide comprehensive documentation of the proposed project with adequate information so that there is a complete understanding of the project for the commissioners and staff when rendering a decision. Applications will NOT be processed without all required or requested documentation. An incomplete COA application may delay the COA review process.

These items must have been completed before submitting application: (Please check yes or no below)

1. Are all zoning approvals met and in compliance for the proposed work? Yes ___ No ___
2. Are there any Variances pending or necessary for the proposed work? Yes ___ No ___

**Documentation to be submitted with application:** (Minimum requirements for all COA Applications)

(Please place a check-mark at each listed item below that you include with this application)

- Photos of building exterior (all visible elevations) maximum of 4 photos to a 8 1/2" x 11" sheet
- Complete drawings of proposed project
- Floor plans of affected levels
- Exterior elevations of all areas where work will occur (minimum 11" x 17" sheet)
- Signed application
- Site plan (if project affects ground floor exterior)
- Sample or brochure plus specifications and color samples of all permanent materials to be used
- Written description of proposed project and 1 set of full-sized plans
- Photos of adjacent or attached structures showing locations of connection
- Electronic versions of complete drawings of the proposed project are acceptable

**NOTE:** See categories below for specific projects and additional documentation as applicable.

**WINDOW PROJECTS (Additional Documentation)**

(Check-mark all that apply)

- Elevation drawings of each window type
- Window section drawing(s): with head, sill, jamb, mullion, and muntins with all dimensions
- Condition statement of existing windows describing the type and extent of deterioration for windows to be removed or replaced. If replacement windows are proposed, submit photos showing condition and extent of deterioration.
- Note Indicating whether or not windows are original
- Note on plan and elevations which windows are new and which are original to remain
- Note materials to fill in opening and indicate structure to be removed if applicable

**DOOR(S) PROJECTS (Additional Documentation)**

(Check-mark all that apply)

- Close-up photo(s) of the existing door(s) to be replaced and photos of doors on adjacent buildings
- Condition statement of the existing doors describing the type and extent of deterioration
- Door elevation drawing(s) of each door type
- Door section(s)
- Note on plan and elevations which doors are new and which are original to remain
Please note: If the COA is approved, any changes or amendments to the approved COA will require additional review by City staff or the Historic Preservation Commission. An approved COA is valid for 12 months from the date of approval of the COA. After 12 months COA application must be resubmitted and reapproved by the HPC or Staff to continue the project.

**REQUIRED SIGNATURE:** The undersigned certifies that the statements set forth in this application including all drawings and specifications submitted herewith are true and correct, and agrees that the proposed improvements described in this application will be constructed in all respects in accordance with the approved COA as specified in the application, drawings and specifications submitted herewith. The undersigned further agrees to abide by any amendments approved to be part of this project by the Lafayette Historic Preservation Commission or Staff.

Applicant: (Print clearly or type) [Signature]

Signature of Applicant: [Signature] Date: [Date]

Owner Print clearly or type: [Signature]

Signature of Owner (if different): [Signature] Date: [Date]

**APPLICATIONS AND DOCUMENTATION:**
Applicant must provide 13 copies of the completed and signed COA Application and all documentation noted to be submitted with COA Application including: Materials to be used, detailed written description of the project with dimensions, drawings to scale, construction methods, finishes, manufacturing brochures and specifications as well as clearly labeled photographs of the building and affected areas. Plus any additional documentation as requested by Staff or the COA Committee. Electronic versions may be submitted if available in addition to the 13 copies noted above. The copies will be supplied to each Commissioner and the City Staff for the Lafayette Historic Preservation meeting.

The Commission follows the Secretary of Interior’s Standards for Rehabilitation and Guidelines for Rehabilitation Historic Buildings when reviewing applications. Applications should follow these standards and guidelines when applicable. Additional guidelines, Preservation Briefs, Bulletins and “The Resource Guide”, can be accessed on line at www.Lafayette.In.gov

Certain work in a Historic District may be approved by the Staff in lieu of being reviewed by the Lafayette Historic Preservation Commission, but the applicant will still be required to submit this application for Staff review with all documentation as noted for the proposed project. **Staff is authorized to approve the following:** Signs that comply with the guidelines, Installation of storm windows, Installation of re-skimming of canvas awnings and canopies of a simple design, Installation of historically appropriate hand rails, Temporary removal of historic building components for the purpose of repair, Replacement of roof sheathing when there are no structural changes, Removal of chimneys that are only visible from the rear of a structure, Installation of stained or leaded glass windows, Installation of appropriate historical shutters, Removal of a non-original addition or alteration to a structure, and Extension of an approved COA for up to one additional year if the project scope has not changed. If questionable, please contact Staff to determine whether your project must be reviewed by the Lafayette Historic Preservation Commission.
LIGHTS TO BE REPLACED
#89 Aged brass, Inside and outside

- Finish: Our powder coat finishes undergo a thorough 5-step process that promotes the longevity and durability of our shades. A diverse assortment of finishes is available.
- Mounting: Wall Light, fixture to point in the down position only.
- Back Plate Diameter: Varies.
- Max Wattage Per Socket:
  - 200 Watt Incandescent with Standard Medium Base Socket.
  - 100 Watt Incandescent with Standard Medium Base Socket with CGU, WGU, or SGU.

- Number of Sockets: 1
- Application: UL/ETL listed for wet locations (except when using “Dry Rated” finishes).
- Manufactured in the U.S.A.
- No Returns Accepted on This Product.

- LED, HID, and Metal Halide options also available. Please call for more info.

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NOTES:

- UL Listed
- ETL Listed
- Wet Rating **Some finishes and accessories may change fixture rating
- Energy Efficient
- Made in the USA
- Made to Order
- No Return

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John,

This fixture is H-15316-B in the Warehouse Shade Collection.

You can find it on the website: www.hilitemfg.com