Call To Order

Approve Minutes

Approve January 28, 2019 Meeting Minutes

Documents:

JANUARY 28 2019 MEETING MINUTES.PDF

New Business

1204 Greenbush St – Replace Loading Zone Parking Space With Handicapped Parking Space

Documents:

1204 GREENBUSH ST-REPLACE LOADING ZONE PARKING SPACE WITH HANDICAPPED PARKING SPACE.PDF

Parking Operations Report

Director’s Report

Public Comment

Adjournment
MINUTES OF THE MEETING
OF THE
LAFAYETTE PARKING COMMISSION
January 28, 2019
11:00 a.m.

ATTENDANCE - COMMISSIONERS: Ken McCammon, Andrew Muffett, Cindy Murray, T.J. Thieme

NOT IN ATTENDANCE – John Christodoulakis

EX-OFFICIO MEMBERS: John Collier, Assistant Director for Economic Development Department;

STAFF: Jacque Chosnek, Deputy City Attorney; Billy Emerson and John Withers, Parking Operations

Andrew Muffett, President, noted that a quorum was present and opened the meeting of the Lafayette Parking Commission at 11:00 a.m.

Approve October 15, 2018 Meeting Minutes.
Ken McCammon moved to approve the October 15, 2018 meeting minutes as submitted. Cindy Murray seconded the motion. The motion passed unanimously.

New Business:
Election of Officers – All the existing officers agreed to continue on in their existing roles; Andrew Muffett, President; Ken McCammon, Vice President; Cindy Murray, Secretary. Ken McCammon moved to approve the slate of officers as listed. T.J. Thieme seconded the motion. The motion passed unanimously.

Request to relocate a Handicapped Parking Space from the east side of 5th Street adjacent to 501 Columbia Street to the south side of Columbia Street adjacent to 415 Columbia Street - Petitioner—City of Lafayette
Mr. Collier presented the request and asked for the Commission’s approval. The pace is being relocated due to construction of the adjacent Star City Apartments project and the planned closure of northbound traffic on N. 5th Street. Consequently, access to the parking space would require a U-turn. The space is being relocated off of N. 5th Street to avoid issues with the construction project. Once the streetscape portion of the Star City Apartments project is completed, a determination will be made whether or not to maintain the Handicapped space in its new location, or to move it back to 5th Street. No one spoke against the request.

Cindy Murray moved to approve the relocation of the handicapped parking space. Ken McCammon seconded the motion. The motion passed unanimously.

Request to remove one parking space on the south side of Columbia Street and immediately west of 3rd Street adjacent to the Tippecanoe County Office Building – Petitioner – Anthony Dildine -Tippecanoe County Maintenance Director
See discussion in Parking Operations Report below.

Parking Operations Report
John Withers distributed a handout with parking operations data and he shared the information with the Commission. Revenues are down for 2018 compared to 2017, but they functioned without the enforcement vehicle for the first part of the year. Exceeding time violations have increased, but violations for parking in handicapped parking spaces or in front of fire hydrants are down, this is due in part to clearer street markings for both. Garage use is still at 96% occupancy. Staff did a walking inventory of the garage parking and realized that a few spaces were removed at corners when the garage was repainted a few years ago, so the number of spaces is 2 or 3 fewer than previously published. There are still about 10-15 people on a waiting list for parking permits for the garage. The City is currently working on a public-private partnership agreement with 5th/3rd Bank regarding use of parking spaces in their existing lot at the corner of 2nd and South Streets. The City will sign, enforce and manage the parking permits there and then split the revenue 50/50 with 5th/3rd Bank. This will help alleviate parking concerns on the west side of downtown until a future use of the property is determined.
Mr. Withers mentioned a request by Tippecanoe County to remove one parking space on the south side of Columbia Street immediately west of 3rd Street because of a manhole that is in that space that allows water to get into the basement of the County Building due to some raceways for fiber optic lines. When cars are parked over the manhole, it makes it difficult to access the manhole when there is a flooding issue. Mr. Collier stated that the request was received too late to be included on the agenda for this meeting, but wondered if the Commission could still consider it given the flooding risks. Mr. Collier pointed out that the only adjacent property owner is the County, so no one else would be impacted by the request. Ms. Chosnek felt there was justification for the Commission to make a decision today, if it chooses to do so.

Ken McCammon moved to approve the removal of the parking space on the south side of Columbia and immediately west of 3rd Street adjacent to the Tippecanoe County Office Building. T.J. Thieme seconded the motion. The motion passed unanimously.

Ken McCammon asked about the 185 parking stall violations listed in the Parking Operations Report. Mr. Withers clarified that many of those violations were outside of the downtown area in neighborhoods. Jacque Chosnek asked if those with habitual violations are paying their tickets. Mr. Withers stated that most pay, but there are a few who don’t pay. Vehicles with 3 citations beyond the 30 day pay period will be booted. There was discussion about impounding of vehicles.

Mr. Withers mentioned that signs for handicapped spaces blew over, so they were reinstalled with sturdier posts. He also asked for guidance on the issue of on-street handicapped parking downtown for employees who have disabilities. Currently, handicapped spaces in the downtown have a 2-hour time limit. It was mentioned that it could be problematic to remove the time limit on the handicapped spaces since the primary purpose of downtown on-street parking is for public parking for patrons and that employee parking is up to the employer to provide elsewhere. The Commission opted to table the discussion for now and suggested that Parking Operations bring more data to a future meeting. The ADA Committee intends to come to a future Parking Commission meeting to address the spacing of handicapped parking spaces downtown.

Mr. McCammon mentioned that for the past few years, Friends of Downtown has managed the parking lot immediately west of City Hall where the Star City Apartments project is currently under construction. Since that lot has been closed, they’ve found some parking spaces for some of their permit holders in other lots near downtown. They asked Central Presbyterian Church about possible use of spaces in their lot and they understand that the City has been speaking with Central Presbyterian about parking as well. Mr. McCammon asked if we could provide any information on that issue. Mr. Collier stated that Dennis Carson has had discussions with Central Presbyterian about parking, but he is not aware of any details about those discussions. Mr. Withers stated that he had spoken with Central Presbyterian in the past about a shared revenue arrangement, but they indicated their preference was for the City to lease the spaces. Mr. Collier shared that an inventory was done a year or so ago to identify opportunities leased parking in private lots near the downtown area, there are a handful of businesses willing to do so but few are really close to downtown.

Cindy Murray moved to approve the Parking Operations Report. Ken McCammon seconded the motion. The motion passed unanimously.

**Director’s Report**

No report.

**Public Comment & Adjournment**

President Muffett asked for comments from the public; there were none. The meeting of the Lafayette Parking Commission was adjourned at 11:32 a.m.

Respectfully submitted,
Michelle Conwell for the Secretary

Signed,

Cindy Murray, Secretary, Lafayette Parking Commissioner
ATTENDANCE - COMMISSIONERS: Ken McCammon, Andrew Muffett, Cindy Murray, T.J. Thieme

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**Director’s Report**

No report.

**Public Comment & Adjournment**

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Respectfully submitted,
Michelle Conwell for the Secretary

Signed,

Cindy Murray, Secretary, Lafayette Parking Commissioner
Date: March 22, 2019

To: City of Lafayette Parking Commission

From: Jack Warner, Director of Operations, Food Finders Food Bank, Inc.

Re: Change the “30 Minute Loading Zone” to a “Handicap Parking Spot”

To Whom It May Concern:

Food Finders Food Bank, Inc. is requesting that the “30 Minute Loading Zone” on the corner of 12th Street and Greenbush St. be changed to a “Handicap Parking Zone”.

The current “30 Minute Loading Zone” is located on the north side of 12th Street in front of our Food Pantry Entrance located in the Food Resource and Education Center at 1204 Greenbush St. Currently there is one “Handicap Parking Zone” designated as such on 12th Street. The need for another “Handicap Zone” is great as many of our clients possess “Handicap Tags” for “Handicap Parking”. This has created a burden on those who need “Handicap Parking” access.

When we first requested to have “Zoned” parking in front of the Food Pantry in March of 2016 we anticipated servicing approximately 100 people. Those numbers have grown to approximately 300 people each day. We are open 5 days per week. The additional “Handicap Parking” space will assist those that have “Handicap Tags” park closer to our food pantry entrance and exit.

Pictures are included with this request of our current parking zones on 12th St. The Food Pantry entrance and exit is immediately to the right of the Parking Zones. If you have any further questions please do not hesitate to contact me.

Thank you for your consideration in this matter.

Jack Warner
Director of Operations
Food Finders Food Bank, Inc.
1204 Greenbush St.
Lafayette, IN 47904
jwarner@food-finders.org
765-471-0062 ext. 302
Food Finders Food Bank—1204 Greenbush Street—Change 30-Minute Loading Zone space to Handicapped Space

Plan View

Street View

1204 Greenbush Street

Remove Loading Zone Sign, Replace with Handicapped Parking Sign

New Handicapped Parking Space