



PURCHASING DEPARTMENT
Memorandum

June 18, 2019

Board of Public Works & Safety
20 N. 6th Street
Lafayette, IN 47901

RE: Permission to Advertise

On behalf of the Lafayette Parks Department, a request is being made to advertise for sealed bids for replacement of the roof at McAllister Center, 2351 N. 20th Street, Lafayette, IN 47904.

This project requires the contractor to furnish all labor, materials, equipment, insurance, supplies and services for removal and construction of approximately 28,000 square feet of roofing

The advertisement will be published July 5th and July 12th with a pre-bid meeting on July 17th. Bids for this project will be opened on July 23rd.

A motion has been made and seconded to accept the request to advertise for sealed bids for the aforementioned project.

All of which is approved this 25th day of June, 2019 by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2019

NOTICE TO BIDDERS

Notice is hereby given that the Board of Public Works and Safety of the City of Lafayette, Indiana will receive sealed bids in the Office of the City Clerk, 20 N. 6th Street, until 9:00 a.m. (E.S.T.) on Tuesday, July 23rd, 2019 for the following:

**McAllister Center Roof Replacement
2351 N. 20th Street**

Bid documents may be obtained electronically at Clerks@lafayette.in.gov or in the Office of the City Clerk, City Hall. Evidence of financial responsibility and a bidders bond in the amount of five percent (5%) of the total bid are required for this event and must be submitted with your response. Bids must be in a sealed envelope and shall be clearly marked on the outside of your envelope, McAllister Center Roof Replacement. Bids must be submitted on the Official Bid Form accompanied by one (1) Bid Form 96-Revised 2013 per bidder, to the Office of the City Clerk, City Hall, 20 N. 6th Street, Lafayette, IN 47901. The City reserves the right to waive irregularities in the bids and to reject all bids pursuant to State Law and City bidding procedures.

A pre-bid meeting will be held on Tuesday, July 16, 2019 at 10:00 a.m. at McAllister Recreation Center. Bidders must register for the pre-bid meeting by 4:00 p.m., Monday, July 15, 2019 by contacting David Payne, Purchasing Manager, at 765-807-1151 or via email at dpayne@lafayette.in.gov.

The Board of Public Works and Safety reserves the right to reject any and all bids.

Bids received after the specified time will be returned unopened to the bidder.

BOARD OF PUBLIC WORKS AND SAFETY

Gary Henriott, President

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07/12/2019