



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: July 15, 2019

Subject: Declaration of Worthless Property

Worthless Property

The Lafayette Purchasing Department has the item listed below that is outdated and out of service. The item will be recycled.

2002 HP C9661A Laser printer Serial Number JPBKB10892

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 23rd day of July, 2019 by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2019