

**MINUTES OF THE MEETING
OF THE
LAFAYETTE PARKING COMMISSION
January 22, 2018
11:00 a.m.**

ATTENDANCE - COMMISSIONERS: John Christodoulakis, Ken McCammon, Cindy Murray

EX-OFFICIO MEMBERS: John Collier, Assistant Director for Economic Development Department; Sgt. William Carpenter, Lafayette Police Department and Representative from Traffic Commission

STAFF: Dennis Carson, Economic Development Director; Ed Chosnek, City Attorney; John Withers, Parking Operations Manager; Billy Emerson; Richard Doyle, Lafayette Fire Chief

GUESTS: Allan Burnaska, 1616 N 16th St; Carl Lister, 1319 N 14th St; Ken Dismore, 1804 N 16th St; Allen Jacobsen, Schmidt Associates on behalf of LSC; Tom Eisman, 634 Main St

Cindy Murray, Secretary, standing in for the absent Andrew Muffett, noted that a quorum was present and opened the meeting of the Lafayette Parking Commission at 11:00 a.m.

Approve October 16, 2017 Meeting Minutes.

Ken McCammon moved to approve the October 16, 2017 meeting minutes as submitted. John Christodoulakis seconded the motion. The motion passed unanimously.

New Business:

Election of New Officers

Andrew Muffett volunteered for President

Ken McCammon volunteered for Vice President

Cindy Murray volunteered for Secretary

John Christodoulakis moved to elect the slate of new officers. Ken McCammon seconded. The motion passed.

Approval of 2018 Meeting Dates

Ken McCammon moved to approve, John Christodoulakis seconded the motion. The motion passed.

Request for a No Parking Zone on the east side of N. 16th Street, from Greenbush Street to Schuyler Avenue

Petitioner Lafayette Fire Chief, Richard Doyle, is requesting a No Parking Zone of on the east side of N. 16th Street due to the fact that the fire department is having continued difficulties moving through North 16th St. because of cars parked on both sides of the street. Included in the request is a photograph showing how close the distance is between the fire apparatus and the parked cars in this area. This makes it very difficult to operate effectively if emergency vehicles are needed in this area. It was also mentioned that it is difficult for snow plows as well. Allan Burnaska, a resident of N. 16th street, spoke in favor of the proposal.

Ken McCammon moved to approve the motion, John Christodoulakis seconded. The motion passed unanimously.

Request for a 30-Minute Loading Zone parking space on N. 14th Street adjacent to 1319 N. 14th Street

Petitioner Carl Lister, owner/operator of The Double Deuce Saloon, 1319 N. 14th Street is requesting a change to the on-street parking adjacent his business to a 30 Minute Loading Zone for delivery vehicles. The available parking spaces near his business are sometimes not available and delivery trucks are forced to double park or use the limited lot space which prohibits ingress or egress by patrons.

John Withers, Manager, Parking Operations, City of Lafayette was not opposed to the Loading Zone, but encouraged consistency with other loading zone spaces in designating a specific time (6:00 a.m. to 5:00 p.m.).

John Christodoulakis moved to approve the motion, Ken McCammon seconded. The motion passed unaniomously.

Request for a Handicap Parking space located at 2219 N. 22nd Street

John Collier spoke on behalf Petitioner Ricky Hayworth, owner of 2219 N. 22nd Street. Mr. Hayworth is requesting a Handicap Parking space to be designated on N. 22nd Street from his south property line northward.

After discussion, Ken McCammon moved to approve and John Christodoulakis seconded the motion. The motion passed unanimously.

Request for a Handicap Parking space located at 406 Perrin Avenue

John Collier spoke on behalf of Petitioner Sharon Kelley, resident at 406 Perrin Avenue, Apt. 1. Ms. Kelley is requesting a Handicap Parking space to be located in front of her apartment.

After discussion, John Christodoulakis moved to approve the motion, Ken McCammon seconded. The motion passed unanimously.

Request for Temporary Removal of Parking on Kimberly Drive near Glen Acres Elementary School

Petitioner Allen Jacobsen of Schmidt Associates, on behalf of Lafayette School Corporation, reviewed his petition to temporarily restrict on-street parking adjacent to the Glen Acres Elementary School, 3767 Kimberly Drive, until August 2019. The restriction will allow enhanced visibility and student safety within the requested area, to permit the installation of proposed underground utilities and site improvements, and to allow adequate space to maneuver construction traffic in and out the site through the entrance drive located on the south side of Kimberly Drive.

After discussion, Ken McCammon moved to approve, John Christodoulakis seconded the motion. The motion passed unanimously.

Request for Relocation of one Handicap Parking space near 634 Main St. directly across the street to 631 Main Street, and then designation of the space near 634 Main Street as a 30-Minute Loading Zone

Petitioner Jim Field, business owner, 634 Main Street, Lafayette is requesting designation of the space near 634 Main Street as a 30-Minute Loading Zone. In order to do this, relocation of one Handicap Parking space near 634 Main St. to a location directly across the street to 631 Main Street is required. Then, the space currently designated as handicap parking space in front of 634 Main Street can be changed to a 30-Minute Loading Zone. Tom Eisman, property owner of 634 Main Street, spoke on behalf of Jim Field's request. Concern was expressed when it was discovered that the current business may be closing in the spring or summer, but Mr. Eisman suggested that a future tenant of this building or other businesses nearby would benefit from the designated Loading Zone. John Withers shared that from a Parking Operations standpoint, he'd like to maintain consistency of the Loading Zone enforcement period (6:00 a.m. to 5:00 p.m.).

After further discussion, Ken McCammon moved to approve, John Christodoulakis seconded the motion. The motion passed unanimously.

Request for Changes to Parking Contract forms for Columbia Block Parking Facility and 6th Street Parking Lot

Petitioner John Withers, Manager, Parking Operations for the City of Lafayette, requested that changes to the current Columbia Block Parking Facility and 6th Street Parking Lot contract be made. In an effort to better manage the parking waiting lists and an increase to the threshold to accommodate

additional parking needs in the garage, it would be best if small changes are made to the current stated documents. Those changes include:

“Reserved Parking is enforced Monday through Friday during normal business hours. Parking is not guaranteed for nights, weekends or holidays”.

Adding a line specific to the 6th Street Lot Monthly Parking Contract to state that “A City issued “hang-tag” permit must be conspicuously displayed in the vehicle’s front window at all times”.

John Christodoulakis moved to approve the motion, Ken McCammon seconded. The motion passed unanimously.

Director’s Report

John Collier followed up on the letters sent to residents regarding 20 Carolyn Lane as discussed in the October 16, 2017 Parking Commission meeting. As of this date, he has received no replies from the residents about this matter.

John will initiate the annual inventory of 20-Minute, 30-Minute Loading Zone parking in the downtown area and Handicap parking spaces beyond downtown to determine ongoing need of the spaces. He will share the results of the survey at the April 2018 Parking Commission meeting.

The Parking Commission received a letter from Deena Linett of West Lafayette about her difficult experiences with parking in downtown Lafayette. She expressed concern about the location of handicap signage, blue curb indicators and the new bump out curbs. The Commission took note and discussed her concerns and will share her concerns with the City Engineer’s Office.

Ken McCammon moved to approve the director’s report and Cindy Murray seconded the motion. The motion passed unanimously.

Public Comment & Adjournment

Secretary Cindy Murray asked for comments from the public; there were none. The meeting of the Lafayette Parking Commission was adjourned at 11:43 a.m.

*Respectfully submitted,
Michelle Conwell
Recording Secretary*

Signed,

Cindy Murray, Secretary, Lafayette Parking Commissioner