

**SPECIAL EVENT - PUBLIC PROPERTY
USER APPLICATION & AGREEMENT**

DIRECTIONS



Do not use for
contractor
vehicle permit

Step One:

- If this request involves closing a street
Contact Lafayette Police - Traffic Division / 765-807-1293
- If this request involves renting the Big Four Depot - Community Room
Contact Lafayette Parks Department for availability / 765-807-1500

Step Two:

- Complete and submit this application to Lafayette Engineering Department
City Hall, 2nd floor, 20 N 6th Street, Lafayette, IN / 765-807-1050

User Information

Date of Function: 6-2-2018 Time: From: 9 AM am/pm to: 3 am/pm
 Name: Nikia Washington Organization: Love Life International Ministries
 Street Address: 733 S. 30th St
 City: Lafayette State: Tn Zip Code: 47904
 Contact person(s): Nikia Washington Phone Number(s): 219-902-0988
 Email: lovelifeinternationalministries@gmail.com
 Event Description: Prayer March Concert (Gospel) + BBQ
 Caterer: N/A Caterer's Phone Number: _____

This event will utilize the following venues (check all that apply):

- Big 4 Depot - Community Room Riehle Plaza John T. Myers Bridge
 City Right-of-way City Street Sidewalk Other _____

This event will include the following elements (check all that apply):

Anticipated Attendance: 200

- Street/Sidewalk/Right-of-way restriction or closure Food or Beverages
 Restroom Facilities (required for events 4+ hours) Tents/Canopies
 Alcohol (security is required) Security (required when serving alcohol)
 Amusement & Entertainment Permit # _____ <http://www.in.gov/dhs/2795.htm>
 Stage Fireworks Outdoor cooker/grill Other _____

Optional Equipment & Services:

Traffic Control: barricades, **No Parking** signs, \$25

Timetable (Minimum # of days. Advanced planning is encouraged; sequence remains the same)

	0	7 days	14 days	21 days	42 days		
	Pre-planning		Notices	Event Preparation			Event
Begin	1st week	2nd week	3rd week	4th week	5th week	6th week	
	First contact	Submit Application Pre-event Meeting	Contact Neighbors prior to Board of Works Hearing	Board of Works Public Hearing & Approval			Date of Event

Application submittal checklist

- Application
- Pre-event meeting (if required)
- Good Neighbor letter to neighboring properties (send out prior to Board of Works hearing)
- Letter of request to Board of Works (omit if only using Big Four Depot community room)
- Receipt – payment made to City of Lafayette or Lafayette Parks Department
 - Damage Deposit: \$ _____ (required only when renting Depot)
 - Permit Fee: \$ 25 (fee waived when renting Depot)
 - Rental Fee: \$ _____
 - Equipment & Services: \$ _____ (optional)
- Certificate of Insurance
- Amusement & Entertainment Permit # _____
 Not sure if you need an A&E Permit? Want more information? Go to:
<http://www.in.gov/dhs/2795.htm> and see definition of A&E Permit in **Rule and Regulations** instructions found at the same link as the **Special Event Application**
- Traffic Control / Public Safety / Emergency Plan
- User Agreement
- Board of Public Works and Safety meeting (if required)

USER AGREEMENT:

INDEMNIFICATION AND RELEASE. In consideration of being permitted the use of the venue(s) indicated above on this document (the "Property"), which Property is owned by the City of Lafayette, User as indicated below, for User and User's legal representatives, successors, and assigns, hereby releases waives and discharges the City of Lafayette, its officers, departments and employees and of them (herein collectively, "City") from all liability to User and User's officers, members, legal representatives, successors, invitees and assigns (herein collectively "User") from any and all loss or damage, and any claim of damages resulting therefore, on account of injury to persons or property arising out of possession or use of the Property, whether caused by the negligence of City, or any of them, or otherwise, resulting during the time the User is entitled to occupy and use the Property. User shall exercise the privileges under this Agreement at User's own risk, and irrespective of any negligence of City, User shall indemnify and hold City harmless from any and all liability for all damages, costs, losses and expenses resulting from, arising out of, or in any way connected with User's use and possession of the Property, including attorney fees incurred by City in defending any action arising out of User's possession or use of the Property, whether caused by negligence of the City, or any of them, or otherwise. City shall not be liable to User for any reason whatever User's occupation or use of the Property shall be hindered or disturbed. User agrees that User has made inspection of the Property and is not relying upon any representations of City or any of them as to the condition of state of repair of the Property or to its suitability for any particular purpose. This release, waiver, and indemnification is intended to be as broad and inclusive as permitted by the laws of the State of Indiana, and if any portion thereof is held invalid, the balance shall, notwithstanding, continue in full legal force and effect.

I have read the above Indemnification and Release and the Policy and Rules governing the use of any public property, city street, sidewalk or public property within the city's right-of-way, the James F. Riehle Plaza, Big Four Community Room, and John T. Myers Main Street Pedestrian Bridge. I agree on my own behalf, and on behalf of the group or organization I am authorized to represent, to such Indemnification and Release and to follow such Rules and Regulations which are incorporated and made a part of this user agreement.

"Lafayette Board of Works"

By: _____

"User"

By: Nikia Washington
Signature

Printed: Nikia Washington

Date: 5/3/18



Love Life International Ministries

733 S 30th Street
Lafayette, In 47904
(312) 731-0862



Dear Pastor,

Hello my name is Elder William J. Fowler and I am the pastor of Love Life International Ministries. I am writing to invite you and your congregation to be a part of, support and volunteer at this great event that God has allowed me to take the lead once again this year. The event, a Prayer March, for the city of Lafayette, In and a gospel concert in the park is to be held on 6/2/2018 from 8am until 3pm. **There will be no selling or buying of anything at this march or concert.**

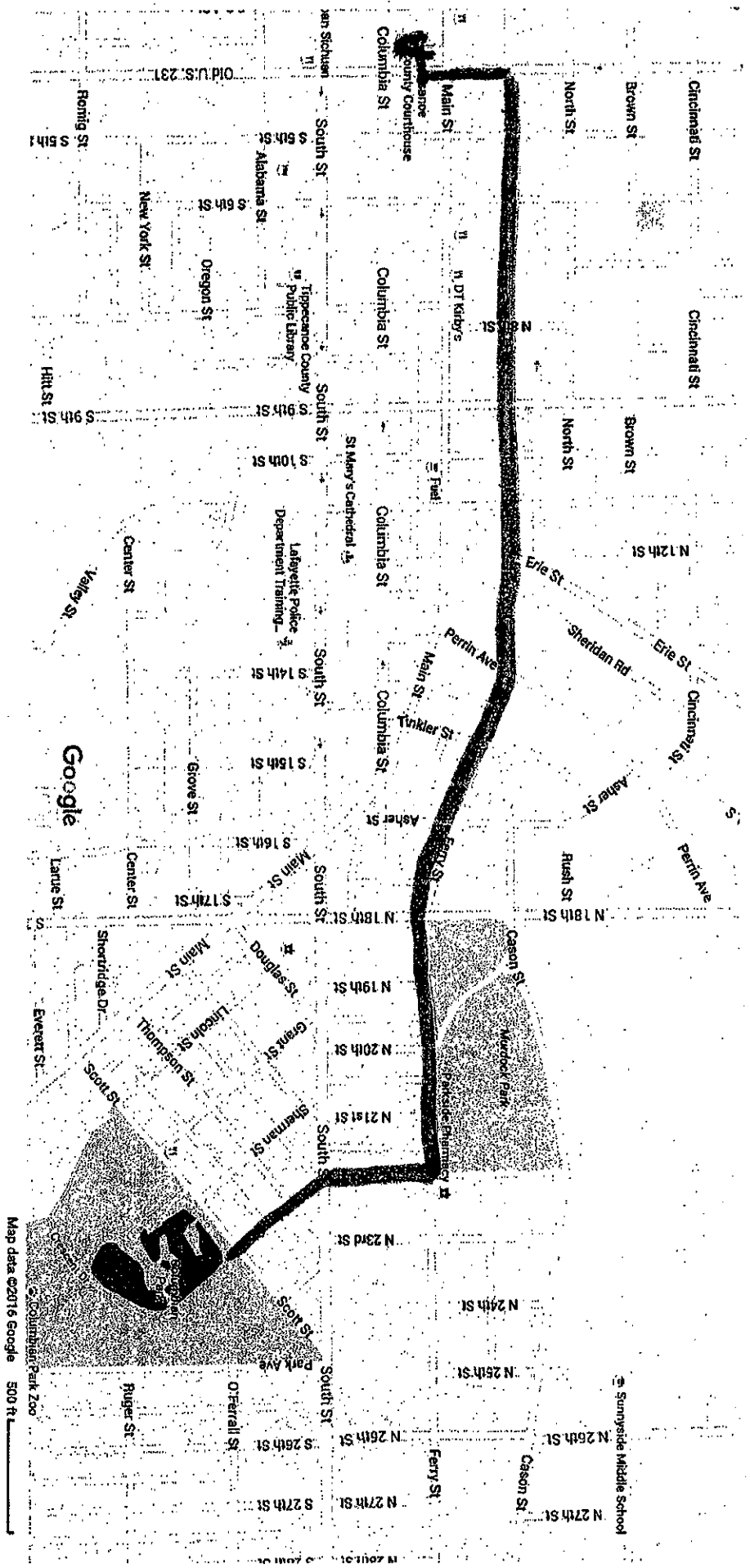
As we all know Lafayette is an ever-changing community and some of those changes are negatively affecting our community. As faith leaders it is our job to show the community, saved or not, exactly what our God has done, can & will do for us and our city. This prayer march is in accordance with Mark 9:29 "And He said unto them, this kind can come forth by nothing, but by prayer and fasting." We know that some issues can only be addressed spiritually and that is exactly what we intend to do on that day. Address the issues plaguing our community in the spirit realm. It is my belief that if we come together corporately and pray for our city the drug, gang, racism and violence issues (to name a few) will have no choice but to fall in line with the word of God. I am extending this invitation to you and your congregation to join us as we pray for the betterment of our city. We will pray and march from the Rhiely Plaza to Columbian Park with two alternative starting points for those who would like to march but cannot walk the whole route. We will also have watering stations at these alternative starting points for those who would like water at those times. We also extend the invitation to anybody in your congregation that would like to showcase their talents for the Lord and the community. We will have singers, dancers/mimes, poets and much more. Lastly for those who would like to volunteer at this spectacular event we have plenty volunteering opportunities and look forward to having them help with it. It will take the whole community to help this event run seamlessly and we appreciate anybody and everybody that would like to sow their time. We already have the support of several churches and organization such as the Minister's Alliance and G.L.G.A. (Formerly TEAM) and we would love to add your church to the list of supporters. We are not focusing on denomination, ethnicity nor promoting any specific church, we will however pass out a list of churches with their contact information during the concert for those who might be looking for a church home or spiritual guidance. This day will ONLY be to pray for the city and those in it that want a new way of life in it. We want 6/3/2017 to be the day the city sees all the people of God come together for the common good of the city we all worship, live and raise our families in.

Feel free to contact myself at (312) 731-0862 or my Wife Nikia at (219) 902-0988 to let us know to expect your church's support, sign up acts for the concert or for volunteer opportunities.

Thank you and God Bless

Pastor Love Life International Ministries

Google Maps From Tippecanoe Court House to Ferry St. Up Ferry Street to T.O. N. 22nd St. Up 22nd Street over to Columbia Park



Google Maps

Map data ©2016 Google 500 ft



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James Standish Agency 97 Dover St, Suite 100 Avon IN 46123	CONTACT NAME: Jim Standish PHONE (A/C, No, Ext): 317-273-4569 FAX (A/C, No): 317-272-4838 E-MAIL ADDRESS: jim@standishagency.com														
INSURED Love Life International Ministries 733 S 30th St Lafayette, IN 47904	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Mennonite Mutual Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Mennonite Mutual Insurance Company		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
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	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">PER STATUTE</td> <td style="text-align: center;">OTH-ER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$</td></tr> </table>	PER STATUTE	OTH-ER		E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT		\$		
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Prayer March on June 2 from approximately 8am to 6pm. Activities include a walk from downtown to Columbia Park. There will be free hot dogs and chips and a free gospel concert performed by church members. There will be approximately 50 volunteers and approximately 350 participants.

CERTIFICATE HOLDER

City of Lafayette
1915 Scott Street
Lafayette, IN 47904

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jim Standish

MISCELLANEOUS PAYMENT RECPT#: 918798
City of Lafayette, IN
20 N 6th St
Lafayette IN 47901

DATE: 05/04/18 TIME: 11:51
CLERK: sscott DEPT:
CUSTOMER#: 999
MISC CUSTOMER
COMMENT:

CHARGES:
APG1 APPLICATION FEE 25.00
AMOUNT PAID: 25.00

PAID BY: NIKIA WASHINGTON LOV
PAYMENT METH: CREDIT CARD
V 3931 1220

REFERENCE:

AMT TENDERED: 25.00
AMT APPLIED: 25.00
CHANGE: .00