



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: August 14, 2018

Subject: Trade-in Authorization

Vehicle Trade-in Authorization

Lafayette Renew is requesting the vehicles listed below be authorized for trade-in during an upcoming vehicle purchase.

<u>Vehicle</u>	<u>VIN</u>	<u>City #</u>
2003 Chevrolet Astro Van	1GCDM19X13B123102	312
2008 GMC T-7500 Street Sweeper	1GDM7F1B18F402243	2850

A motion has been made and seconded to authorize the aforementioned items to be traded in as part of a vehicle purchase.

All of which is approved this 21st day of August, 2018 by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

Amy Moulton, Member

ATTEST:

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2018