



**PURCHASING DEPARTMENT**  
**Memorandum**

To: Board of Public Works & Safety  
From: Dave Payne, Purchasing Manager  
Date: March 7, 2019

Subject: Declaration of Worthless Property

Worthless Property

The Lafayette Fire Department is requesting the item listed below be declared as worthless property. These items are obsolete and will be recycled.

| <u>Make</u> | <u>Model</u>          | <u>Serial</u> |
|-------------|-----------------------|---------------|
| Microsoft   | Surface Pro 2         | 1120334053    |
| Toshiba     | Tecra M7              | 96075728H     |
| Toshiba     | Tecra M7              | 96075379H     |
| Toshiba     | Port Replicator       | 96023729      |
| Toshiba     | External Battery Pack | 63250709AYB   |
| Toshiba     | External Battery Pack | 63250990AYB   |
| Dell        | D510                  | 11PPG81       |
| Toshiba     | Power Supply          | G71C0006Q210  |
| Toshiba     | Power Supply          | G71C0009S112  |
| Toshiba     | Power Supply          | G71C0006Q210  |
| Toshiba     | Power Supply          | G71C00058210  |

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 12<sup>th</sup> day of March, 2019 by the Board of Public Works & Safety.

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Gary Henriott, President

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Cindy Murray, Member

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Ron Shriner, Member

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Norm Childress, Member

ATTEST:

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Amy Moulton, Member

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Mindy Miller, 1<sup>st</sup> Deputy Clerk

Dated: \_\_\_\_\_, 2019