



PURCHASING DEPARTMENT
Memorandum

To: Board of Public Works & Safety

From: Dave Payne, Purchasing Manager

Date: March 28, 2019

Subject: Declaration of Worthless Property

Worthless Property

The Lafayette Utility Billing Office is requesting the item listed below be declared as worthless property. This item has been replaced and will be discarded.

Wooden 4-drawer desk with hutch and return.

A motion has been made and seconded to declare the aforementioned items as worthless property.

All of which is approved this 2nd day of April, 2019 by the Board of Public Works & Safety.

Gary Henriott, President

Cindy Murray, Member

Ron Shriner, Member

Norm Childress, Member

ATTEST:

Amy Moulton, Member

Mindy Miller, 1st Deputy Clerk

Dated: _____, 2019