



MINUTES OF THE  
LAFAYETTE HISTORIC PRESERVATION COMMISSION

January 31, 2022

7:00 pm

Council Chambers, City Hall

**Attendance**

**Commission Members:** John Burns, Kevin Klinker, Sean Lutes, Shawna McCully, Amy Paget

**Absent:** Julie Ginn Patti Morgan, Glen Vick

**Staff in Attendance:** John Collier, Asst. Director, Economic Development

**Guests:** Sheila Klinker, State Representative

**Call to Order**

Noting a quorum, President John Burns called the meeting of the Lafayette Historic Preservation Commission to order at 7:00 pm.

**Approval of the Minutes**

Kevin Klinker moved to recommend approval of the December 20, 2021 meeting minutes. Shawna McCully seconded the motion. The motion passed unanimously.

**New Business**

**Election of Officers**

Kevin Klinker made a motion to nominate and approve the following slate of officers for 2022:

President: John Burns

Vice President: Sean Lutes

Secretary: Amy Paget

Shawna McCully seconded and the motion passed unanimously.

**2022 Committee Assignments:**

Committee assignments were discussed as follows:

**COA Committee** -Julie Ginn, Sean Lutes, John Burns – Sean Lutes, chair

**Public Relations & Education Committee**-Amy Paget, Kevin Klinker, Glen Vick – Amy Paget, chair

**District Committee**-Shawna McCully, Patti Morgan, open appointment – Shawna McCully, chair

Kevin Klinker made a motion to accept the Committee Assignment as listed above. Sean Lutes seconded the motion and the motion passed unanimously.

**Public Relations and Education Committee**-The committee members discussed potential monthly meeting dates and decided that meetings will be scheduled for the Monday preceding each Historic Preservation Commission meeting. Meetings will occur only when necessary. A meeting time will be determined with the committee members.

**District Committee**-No report

## COA Committee report

### 634-1/2 Main St.

John Collier introduced this COA application on behalf of applicant, Brian Russell and Sean Lutes reviewed the project with the Commission. The projects involves the replacement of windows on the alley and Main Street sides of 634-1/2 Main Street.. Mr. Russell is a relatively new owner of this property and was unaware that a COA was necessary for the window replacement. Consequently, three windows on the alley (north) side of the building and one window on the Main St. (south) side of the building had already been installed before the property owner was notified of the issue. Once contacted, he stopped work immediately and reached out to City staff. The owner has been very courteous throughout the process. He is asking if the Commission would consider allowing the installation of the three windows on the alley side of the building to remain and he will remove the one already-installed replacement window on the Main St. side of the building and replace it and the two other windows facing Main St. with more appropriate replacement windows. The three new windows on the Main St. side of the building will be one-over-one, double hung, aluminum-clad windows to match as closely as possible the existing windows. Dann Keiser and the COA Committee acknowledged that the replacement windows installed were not appropriate, but agreed to recommend approval of the recently replaced windows on the alley side if the owner is willing to paint the frames a darker color rather than maintain the existing white color and remove the one replacement window on the front and replace it and the two other existing windows with new replacement windows as described above. The owner agreed to these conditions. The replacement windows on the Main St. side of the building will be dark brown in color. Kevin Klinker made a motion to accept the application with the conditions mentioned above. Sean Lutes seconded the motion and the motion passed unanimously.

### NW corner of 5<sup>th</sup> and Main St

John Collier introduced the COA application on behalf of applicant, Robert Feuer, to install an ornamental post clock at the NW corner of 5th and Main St. Sean Lutes explained that this was a feature that had been discussed for several years and was planned as part of a previous Streetscape project. The footing for the clock was installed with that project, but the clock was never funded or installed. Now, the clock is being funded by Bob and Rhonda Feuer in honor of Bob's involvement with the local Rotary Clubs. Mr. Feuer previously owned City News which used to be located in the current Main St. Books location, immediately west of the proposed location of the new clock. Dann Keiser mentioned that the clock is period appropriate. Kevin Klinker made a motion to accept the application. Sean Lutes seconded the motion and the motion passed unanimously.

### 657 N. 7<sup>th</sup> St.

John Collier presented the COA application on behalf of applicant, Elizabeth Mork, to install gutters on the house at 657 N. 7th St. Gutters currently exist on the garage; the new gutters on the house will match those on the garage. Dann Keiser agreed that the new gutters will not obscure any architectural features. Kevin Klinker made a motion to accept the application. Shawna McCully seconded the motion and the motion passed unanimously.

## Miscellaneous Items

**Review Ordinance to Amend Sections of Title 12 Historic Preservation and Protection**-Sean Lutes made a motion to table the ordinance until the February 28, 2022 meeting in order to have the City's legal team to further review. Shawna McCully seconded and the motion passed unanimously.

**Resolution 2022-01: Amendment to staff authorization powers**-This Resolution grants the Commission Staff the authority to approve the appropriate treatment for removal or covering of graffiti on buildings within local historic districts. Graffiti has become a growing issue within the downtown area, and it's critical that graffiti be removed or covered as soon as possible, so this will allow that process to be expedited by giving staff the authority to approve the appropriate treatments to mitigate further damage. Sean Lutes made a motion to accept the Resolution. Kevin Klinker seconded the motion and the motion passed unanimously.

## Staff Report

John Collier gave the 2021 Annual Report for COAs and Historic Districts. He also thanked the Commission for their hard work over the previous year.

**Public Comment**

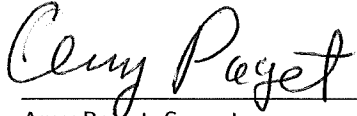
No public comments were received.

**Adjournment**

There being no further business to bring before the Commission, Kevin Klinker moved to adjourn the meeting. Shawna McCully seconded the motion. The motion passed unanimously and the meeting of the Historic Preservation Commission was adjourned at 7:31 pm.

*Respectfully submitted*

*Michelle Conwell, Recording Secretary*

A handwritten signature in cursive script that reads "Amy Paget". The signature is written in black ink and is positioned above a horizontal line.

Amy Paget, Secretary

Historic Preservation Commission