

Office of the City Engineer
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 www.lafayette.in.gov



SIGN PERMIT APPLICATION

PROJECT # _____

PROJECT ADDRESS: _____ ZONING: _____

PROP. OWNER: _____ PHONE # _____

ADDRESS: _____
 (City/State/Zip)

CONTRACTOR NAME: _____ PHONE # _____

ADDRESS: _____
 (City/State/Zip)

BOND EXP DATE _____

PROJECT CONTACT

NAME: _____ PHONE #: _____ EMAIL ADDRESS: _____

PURPOSE OF SIGN: _____

VARIANCE: YES NO (IF YES ATTACH COPY) VALUE OF PROPOSED SIGNAGE _____

PROPOSED SIGNS

Use the table below to describe the signs that you intend to add or change.

<u>ATTACHED SIGNS</u>	<u>FREESTANDING SIGNS</u>
NUMBER OF PROPOSED ATTACHED SIGNS: _____	NUMBER OF PROPOSED FREESTANDING SIGNS: _____
IS SIGN ELECTRIC? <input type="checkbox"/> YES <input type="checkbox"/> NO	IS SIGN ELECTRIC? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF YES, UL NUMBER: _____	IF YES, UL NUMBER: _____
TOTAL AREA OF PROPOSED SIGNS (SQ FT): _____	TOTAL AREA OF PROPOSED SIGNS (SQ FT): _____
HEIGHT ABOVE SIDEWALK (FT): _____	HEIGHT FROM GROUND TO TOP OF SIGN (FT): _____
	SIGN SETBACK FROM PROPERTY LINE (FT): _____

EXISTING SIGNS

Use the table below to describe any signs that already exist and will not be changed.

<u>ATTACHED SIGNS</u>	<u>FREESTANDING SIGNS</u>
NUMBER OF EXISTING SIGNS: _____	NUMBER OF EXISTING SIGNS: _____
NUMBER OF SIGNS TO BE REMOVED: _____	NUMBER OF SIGNS TO BE REMOVED: _____
AREA OF EXISTING SIGNS REMAINING (SQ FT): _____	AREA OF EXISTING SIGNS REMAINING (SQ FT): _____

Application must include plans for proposed signs with dimensions. Site plans showing dimensions, position of building, existing signage, and position of proposed signage should also be included if the proposed signs are freestanding.

There is a second page to this application.

PROJECT ADDRESS: _____

ATTACHED DOCUMENTS

Check those that apply to you.

- PROPOSED SIGN PLANS INCLUDING DIMENSIONS
 - EXISTING SIGN PLANS INCLUDING DIMENSIONS
 - AERIAL SITE PLAN SHOWING LOCATIONS OF ALL SIGNS
 - \$5,000 CONTRACTOR'S BOND
 - CONTRACTOR'S CERTIFICATE OF INSURANCE
 - COPY OF VARIANCE
-

CERTIFICATE

I HEREBY CERTIFY THAT THE SIGN OR SIGNS TO BE USED ARE IN ACCORDANCE WITH ALL APPLICABLE CODES AND ORDINANCES OF THE CITY OF LAFAYETTE. I CERTIFY THAT I AM THE OWNER, OR LEGAL AGENT OF THE OWNER, OF THE REAL ESTATE SUBJECT TO THIS APPLICATION OR I HAVE BEEN AUTHORIZED BY THE OWNER, OR LEGAL AGENT OF THE OWNER, TO SUBMIT THIS APPLICATION (SEPARATE LETTER OF CONSENT REQUIRED).

PRINTED NAME: _____

PROPERTY OWNER SIGNATURE: _____

DATE: _____